

REQUEST FOR PROPOSALS FOR CONSULTANCY SERVICES TO UNDERTAKE ENVIRONMENTAL & SOCIAL IMPACT ASSESSMENT FOR THE DUKANA COMMUNITY BOREHOLE PROJECT, NORTH-HORR SUB-COUNTY, MARSABIT

TITLE		Consultancy services to undertake environmental & social impact assessment for the Dukana Community Borehole Project. In North-Horr Sub County, Marsabit County, Kenya.
PURPOSE OF ASSIGNMENT	OF	Determine the potential Environmental, Safety, Health and Social impacts that can be generated by proposed new borehole drilling and construction activities as well as identify and propose the required mitigation actions to be taken.
LOCATION OF ASSIGNMENT	OF	Dukana Ward, North-Horr Sub-County, Marsabit County, Kenya.
DURATION OF ADVERTISESEMENT	OF	14 days

1.0 INTRODUCTION

The Strategies for Northern Development (SND) is a local non-governmental organization working with nomadic pastoralist communities in Northern Kenya and Southern Ethiopia. SND was registered in Kenya with NGO coordination board as a fully-fledged NGO on 6th of December 2007 and Agency for Civil Society organization in Federal Democratic Republic of Ethiopia on 21st October 2019. It sprouted from two CBOs (Pastoralist Strategies and Rehabilitation Programme (PASREP) which was registered in January 2002 and Community Development and Poverty Alleviation Program (CODPAP) registered in January 2004). The two CBOs merged to enable their resourceful persons share wealth of experience and skills in order to address myriads of challenges facing pastoralist communities in Northern Kenya.

2.0 PROJECT BACKGROUND

2.1 PROJECT AREA

The proposed project area is situated in Dukana Ward of North -Horr Sub-County in Marsabit County, Kenya.

3.0 SPECIFIC ESIA OBJECTIVES

The Environmental & Social Impact Assessment (ESIA) is to achieve the following objectives:

1. identify all potential significant adverse environmental and social impacts of the proposed project and recommend measures for mitigation.
2. Develop Environmental and Social Management Plan (ESMP)
3. To verify compliance with the environmental regulations and industry's standards into planning, development, implementation and management of the project.
4. To generate baseline data for monitoring and evaluation of how well the mitigation measures will be implemented during the project cycle.
5. To recommend cost effective measures to be implemented to mitigate against the expected impacts.
6. To provide guidelines to stakeholders participating in the mitigation of adverse social impacts of the project
7. To prepare an environmental Impact assessment report compliant to the Environmental management and Coordination Act CAP 387 and detailing findings and recommendations

4.0 SCOPE OF THE ESIA

The ESIA will be carried out in compliance with the Government of Kenya's Environmental Management & Co-ordination Act CAP 387 and the Environmental Impact Assessment & Audit Regulations, June 2003 (Revision 2016), as well as International standard measures such as World Bank Environmental Safeguards Standards and KfW Sustainability Guidelines, among other relevant laws, regulations, and guidelines standards. The consultant is expected to undertake investigations on environmental, socio-economic and cultural aspects among others. The scope of services to be undertaken by the Consultant shall include the following tasks:

- ❖ Detailed Desk Review;
- ❖ Description of the baseline environment;
- ❖ Legislative and Regulatory Framework;
- ❖ Determination of impacts of proposed project;
- ❖ Occupational health and safety concerns;
- ❖ Develop Environmental and Social impact Management Plan (ESMP) ;
- ❖ Environmental costing of mitigation measures;
- ❖ Development of monitoring plan;
- ❖ Institutional Arrangements for Monitoring and mitigation Plan and Strengthening;

- ❖ Development of Decommissioning and Abandonment Plans;
- ❖ Environmental & Social Impact Assessment Report

5.0 RESPONSIBILITIES

i. SND (the Client) Shall: -

- Provide to the consultant all relevant project documents including but not limited to Project Proposal document, Project feasibility study report if any, Project Baseline survey reports, and access to other relevant information to the extent of its availability as requested by the consultant;
- Ensure that the local authorities are informed accordingly;
- Inform and update the consultant on the security situation, or changes;
- Link the consultant with County level staff for necessary support in the field
- Payment of the Consultant as per the signed contract
- Provision of Logistical support in the field during the assignment
- Supervision of the consultant compliance to the agreed terms during the assignment

ii. The Consultant shall: -

- Prepare and deliver consultancy services as per the Terms of Reference;
- Deliver the key deliverables in time;
- Facilitate debriefing sessions before and after the field mission;
- The consultant and his team will make their own arrangements on accommodation and meals during the duration of the assignment;
- submit a final report duly approved by SND after full incorporation of views and editions from the client.
- Submission of the Final report to NEMA on behalf of the proponent (SND)

6.0 SCHEDULE OF THE ASSIGNMENT AND DELIVERABLES SPECIFIC TO ESIA

The consultant is expected to indicate clearly assignment critical milestones, with timing for each activity; taking into account the duration of the entire project implementation period.

6.1 THE CONSULTANT WILL SUBMIT TO THE CLIENT:

1. Draft ESIA reports of the proposed Dukana Community Borehole drilling and associated construction work within three weeks after award and contract signing – a copy of ESIA draft report for proposed project.

2. Submission of Final ESIA reports for the proposed Dukana Community Borehole drilling and associated construction work for the project one weeks after receiving comments from the client.
3. six (6) copies of final ESIA reports for each of the projects, incorporating the client's comments on the ESIA draft report. Four of these copies will be submitted to NEMA for approval.
4. NEMA permit for the proposed project facility.
5. The reports for each project shall also be provided in CD-ROM in soft copy.

7.0 EXPECTED QUALIFICATION OF THE CONSULTANT

The Consultant is expected to comprise of the following professionals among others:

1. A Bachelor's degree in a Environmental Science, Env/Public Health, Social sciences or any other relevant field.
2. Has at least over 5 years' experience, 3 years specific to work related to this assignment
3. Must be Duly registered with NEMA as Lead Expert; and have a valid NEMA practicing license
4. Must have work experience of arid and semi-arid areas similar to Dukana context.
5. Must demonstrate understanding of the socio-cultural background of pastoralist communities in the project areas
6. Must have excellent command of oral and writing English language skills. Understanding of the local language is an added advantage

8.0 APPLICATION SUBMISSION MODALITY

Prospective Consultant applicants are expected to prepare a **technical and financial proposal**, and email to procurement@sndafrica.org to reach us no later than the close of business on **21st Aug 2024**. Please quote "**Dukana Borehole ESIA Proposal – SND**" on the subject line.

8.1 TECHNICAL PROPOSAL

Mandatory Requirements as indicated in this TOR. Only proposals meeting these mandatory requirements in **sub section 9.1** of this ToR shall be considered at the technical evaluation. The evaluation committee appointed by the Client shall evaluate the proposals based on their responsiveness to the Terms of Reference.

8.2 FINANCIAL PROPOSAL

The Financial proposal shall be prepared, sealed and submitted separately. **N/B. The quoted prices should have a validity period of 90 days from the date of submission deadline**

9.0 EVALUATION PROCESS AND SELECTION METHOD

Quality and Cost Based Selection (QCBS) Method shall be adopted. QCBS is a method that uses a competitive process that considers the quality of the proposal and the cost of the services in the selection of the successful Consultant. SND will therefore adopt it for the evaluation.

The Proposals will be evaluated based on the broad areas listed below:

1. Mandatory criteria screening
2. Academic and Professional Qualification
3. Approach and methodology for executing the assignment and Delivery Schedule
4. Proposed costing of the financials

9.1 Preliminary Evaluation Criteria: Mandatory Requirements

Table 9.1: Mandatory requirements (Registration & Legal requirements)

No	Requirements	Submitted / Not Submitted
1	Valid Tax Compliance Certificate from KRA.	
2	KRA Pin Certificate/ Registration Certificate/Certificate of Incorporation	
4	NEMA Registration Certificate	
5	NEMA Valid Practicing License	
8	Evidence of past experience – Previous report	

NOTE: Absence of any of the mandatory requirements will lead to consultants' disqualification from further evaluation.

9.2 Technical Evaluation Criteria

The following shall form the basis of technical evaluation.

Table 9.2: Technical Proposal Evaluation Criteria

S/NO	ITEM/DETAILS
1.	Evidence of Qualified and experienced Individual to undertake the specified work. To be verified from attached Curriculum Vitae and copies of academic or professional certificates of the consultant

Consultant Qualification		Points
1.1	Qualifications-academic	50
	General professional experience	5
	Specific professional experience of ESIA	10
	Bachelor Degree in Environmental Science, Env/Public Health, Social sciences or any other relevant field.	20
	NEMA registration Certificate	5
	Active NEMA License	10
	Sub-total A:	50
2.	Well elaborated methodology with work plan for the assignment	
2.1	Elaborate Methodology	10
2.2	Detailed work plan	10
2.3	Comments on Terms of Reference (enriching output/deliverables)	5
2.4	Experience of the firm in undertaking similar assignments matching award letters, LSOs, agreements and recommendation letters	5
	Sub-Total B:	30
	Total Technical Score (Section A+B)	80

NOTE: This is based on a score of 80 marks. Only applicant consultants who score 70% and above will proceed to the financial stage of evaluation.

9.3 Financial Evaluation Criteria

Financial evaluation shall be based on the following formulae: The formula for determining the **financial scores (Sf)** of all other Proposals is calculated as following:

Sf = 100 x Fm/ F, in which

“**Sf**” is the financial score,

“**Fm**” is the lowest price, and

“**F**” the price of the proposal under consideration.

The weights given to the Technical (T) and Financial (P) Proposals are:

T = 0.8 and

P = 0.2

Proposals are ranked according to their combined technical (St) and financial (Sf) scores using the weight.

10. PAYMENT TERMS

- The payment for the service rendered shall be after the acceptance of final report and licenses issued by NEMA