



STRATEGIES FOR NORTHERN DEVELOPMENT (SND) – KENYA

TENDER DOCUMENT TO UNDERTAKE THE SUPPLY OF HAND WASHING STATIONS, 10,000 LITERS PLASTIC TANKS, AND CONSTRUCTION OF CONCRETE PLINTHS FOR TEN SCHOOLS AND FIVE HEALTH FACILITIES IN LAISAMIS SUB COUNTY, KORR GURNIT WARD

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TENDER INVITATION

RE: SUPPLY OF HAND WASHING STATIONS, 10,000 LITERS PLASTIC TANKS, CONSTRUCTION OF CONCRETE PLINTHS

The Strategies for Northern Development (SND), is a local non-governmental organization working with nomadic pastoralist communities in Northern Kenya and Southern Ethiopia. SND was registered in Kenya with the NGO Coordination Board as a fully-fledged NGO on 6th December 2007.

SND is driven by a vision to see a society where all pastoralist communities are resilient and live a dignified life and a mission to empower and transform pastoralist communities to be self-resilient in life. Key thematic areas of focus are;

- i. Peacebuilding and Governance
- ii. Food Security, Sustainable Livelihoods, and Resilience
- iii. Water, Sanitation, and Health
- iv. Child Protection and Education and,
- v. Humanitarian assistance.

Through funding secured from DFAT through OXFAM under the Integrated Drought Response in Marsabit Kenya, SND intends to supply 15 No 10,000 Litres plastic tanks on concrete plinths and 15 No Handwashing facilities. Through the office of the Sub-county Director of Education and the Sub-county Ministry of Health, The following schools and health facilities were identified within the Laisamis sub-county, Korr Ngurnit ward:

St. Dominic Savio Primary School
Lekuchula Primary school
Guuram Primary school
Lependera Primary school
Mpagas Primary school
Farakoren Primary school
Kurtider Nomadic Primary school
Balaah Primary school
Amalio Primary School
Faith Primary school
Burriaramia dispensary
Ballah dispensary (maternity block)
Namarei dispensary
Farakoren dispensary
Ngurnit health centre

2.0 Request for Proposals/Bids
Against the above background, we are requesting qualified service providers with demonstrated capacity and experience in undertaking similar projects to submit their proposals/bids for the following works:
A) Supply and installation of 15 No. 10,000 Litres plastic tanks
B) Supply and installation of 15 No. foot-operated hand-washing facilities
C) Supply of 150mm plastic gutters and relevant appurtenances
D) Construction of Concrete plinths for the 10,000 Litres plastic tanks
3.0 Testing and commissioning
a) Upon completion of the installation, the Supplier, under the supervision of SND and Oxfam, and the technical team shall conduct a system test lasting to monitor the soundness of the installations.
b) The Contractor shall induct the users on properly using and managing the installed systems.
c) A copy of the test certificate/completion report shall be handed to SND prior to payment. A completion report must be submitted and will form part of the payment documents.
d) It is the duty of the contractor to ensure that before leaving the site, all systems are tested and working to the satisfaction of the site engineer.
4.0 Other Conditions of Bid
a) Bidders MUST provide a 3-month defects liability period from the date of commissioning.
b) Valid manufacturers' and suppliers' warranty certificates must be submitted to SND or site engineer; this shall be a requirement before a completion certificate is issued.
c) Bidders should submit work schedules and methodologies of how they intend to undertake the works. (Upon signing of the contract, the successful bidder should commence works within 1 week and is expected to complete the works within 2 Months)
d) Product specifications, particularly the 10,000 Litre plastic tank, MUST be attached in the bid documents submitted for review.
e) Contractor must have at least 3 year experience in works of a similar nature (attach LPOs, Completion certificates, and award letters)

f) Bidders must be NCA 5 (building works) and above (Attach NCA Certificates and other professional certifications)

g) Bidders must have qualified staff to undertake the contract works.

Plumber - At least a grade II certificate in plumbing & 1 year experience in works of similar nature (Attach proof)

Mason - At least a Grade II Certificate in Masonry from a recognised institution & 2 years experience in works of a similar nature (Attach proof)

Site supervisor - Diploma/Degree in civil/water/Agricultural & Biosystems engineering or equivalent from a recognized institution and a 3yr Experience in management of site works and similar works

h) Bidders must have relevant plant & and equipment to undertake the works. (attach proof of ownership)

For this purpose, we invite bidders to submit quotations for the execution and completion of the above assignment as provided in the tender document.

DESCRIPTION OF WORK/SERVICE

BILL OF QUANTITIES FOR SUPPLY OF 10,000 L ITRES PLASTIC TANK, HAND WASHING STATIONS & CONSTRUCTION OF TANK PLINTHS

Item No	<u>Description</u>	U.O.M	No of Plinths	Qty for 1 Plinth	Total Qty	Unit Cost	Total cost
1	Excavation <i>Rates include Disposal, maintaining and supporting sides, and keeping free from water, mud and fallen materials by bailing, pumping, or otherwise</i>						
1.1	Prepare the site by stripping top 150 mm of soil to remove all debris from the site and carting away spoil	m ²	15	10	150		
1.2	Excavate for foundation strip commencing at stripped levels depth not exceeding 1.50m deep	m ³	15	10	150		
2	Filing <i>Filling to completed structures including compaction as specified.</i>						
2.1	300 mm thick approved hardcore filling spread, well rammed and compacted in 150mm layers to receive concrete surface bed	m ³	15	2	30		
3	Concrete work						

	<u>Vibrated reinforced concrete class 20 (1:2:4) with 20mm maximum aggregate as described in:</u> Provide and Place structural concrete Class 20						
3.1	Strip foundation	m ³	15	1	15		
3.2	200 mm thick floor slab	m ³	15	2	30		
4	FOUNDATION WALLING						
	<u>Foundation quarry stone walling in cement and sand (1:2) mortar reinforced with and including 25 x 3mm thick hoop iron in every alternate course.</u>						
4.1	200mm Thick walling (9" x 9")	m ²	15	6	90		
5	Reinforcement						
5.1	BRC mesh fabric reinforcement ref A142 (weighing 2.2kg/m2) laid in Floor slab (measured net-no allowance made for laps)	m ²	15	8	120		
5.1	BRC mesh fabric reinforcement ref A142 (weighing 2.2kg/m2) laid in strip Foundation (measured net-no allowance made for laps)	m ²	15	6	90		
	Total Brought Forward to Collection page						
6	Sawn formwork <u>Provide and fix shuttering, including propping, strutting, and striking all as specified</u> <u>Sawn formwork (fair finish) to: -</u>						
6.1	Formwork to edges of floor slab girth not exceeding 200mm	m	15	10	150		
7	Finishes						
	<u>Cement and sand mortar (1:2) in:</u>						
7.1	15 mm Thick plaster to walls with waterproof cement	m ²	15	7	105		
7.2	25 mm Thick screed steel trowelled to the floor and walls	m ²	15	7	105		
8	Tank and associated plumbing works <u>Installation of 10m³ Plastic Storage Tank, installation of all pipework, gutter connection, fittings and specials in accordance to the contract drawings</u>						
8.1	10m³ plastic tank <u>Tank should include a DN 15mm drawoff tap, OD 50mm Overflow provision and provision for gutter connection</u>	Ls	15	1	15		

8.2	Plastic Rain water gutters <i>Rates to include for supply & installation of gutters, Extra over gutter for union, Gutter stop end, support brackets, Stop end with running outlet, connection to tank and other installation accessories</i> Plastic rain water gutters	Mtrs	15	15	225		
9	Hand washing Stations <i>Rates to include for all necessary fittings and a 5Litre supply of liquid hand washing soap</i> 9.1 50 Litres Foot operated hand washing system complete with tap and stand	Set	1	1	15		
	Transportation Cost Allow transportation of materials to the site	ls	1	1	1		
Total Brought Forward to collection page							
<u>COLLECTION</u>							
Sub-Total 1 from collection							
Sub-Total 2 from collection							
Total							
Add 16% VAT		16%					
TOTAL COST							

Amount in words.....
.....
.....

Company's Name

Contractor's Name

.....
.....

Address

Signature

GENERAL TERMS AND CONDITIONS

- 1) **Price:** The prices stated on the order shall be held firm for the period and / or quantity unless specifically stated otherwise
- 2) **Source of Instructions:** The Supplier shall not seek nor accept instructions from any source external to SND in relation to the performance of the contract.
- 3) **Assignment:** The Supplier shall not assign, transfer, sublet or subcontract the contract or any part thereof without the prior written consent of the Buyer.
- 4) **Corruption:** The Supplier shall not give, nor offer to give, anyone employed by the Buyer an inducement or gift that could be perceived by others to be a bribe. The Supplier agrees that a breach of this provision may lead to an immediate end to business relationships and termination of existing contracts.
- 5) **Confidentiality:** All data, including but not limited to, maps, drawings, photographs, estimates, plans, reports and budgets that has been compiled by or received by the Supplier under the contract shall be the property of SND and shall be treated as confidential. All such data should be delivered to the authorized officials representing the Buyer upon request.
 - a. The Supplier may not communicate at any time to any other person, government or authority external to SND, any information that has been compiled through association with SND which has not been made public except with written authorization from the Buyer. These obligations do not lapse upon termination of the contract.
- 6) **Use of Emblem or Name:** Unless otherwise agreed in writing; the Supplier shall not advertise nor make public the fact that it is supplying goods or services to the Buyer, nor shall the Supplier in any way whatsoever use the name or emblem of SND in connection with its business or otherwise.
- 7) **Observance of Law:** The Supplier shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the terms of the contract.
- 8) **Force Majeure:** The meaning of the term can be taken to mean acts of God, war (declared or not), invasion, revolution, insurrection or acts similar in nature or force.

- a. In the event of and as soon as possible after the occurrence of any cause deemed force majeure, the Supplier must inform the Buyer of the full particulars in writing. If the supplier is rendered unable either in part or in whole to perform its obligations then the Buyer shall take such action as it considers, in its sole discretion, to be appropriate or necessary in the circumstances.
 - b. if the Supplier is permanently rendered incapable in whole or part by reason of force majeure to complete its obligations and responsibilities under the contract then the Buyer will have the right to suspend or terminate the contract on the same terms and conditions laid out in section 9, Cancellation.
- 9) **Cancellation:** The Buyer reserves the right to cancel the contract should it suspend its activities or through changes to its mandate by virtue of the Executive Council of SND and/or lack of funding. In such a case the Supplier shall be reimbursed by SND for all reasonable costs incurred by the Supplier, including all materials satisfactory delivered and conforming to specification and terms of contract, prior to receipt of the termination notice.
 - a. Should the supplier encounter solvency problems including, but not limited to, bankruptcy, liquidation, receivership and similar, the buyer reserves the right to terminate the contract immediately without prejudice to any other right or remedy it may have under the terms of these conditions.
- 10) **Warranty:** The Supplier shall provide the Buyer with all manufacturers' warranties. The supplier warrants that all goods supplied in relation to the contract meets specification, is defect free and is fit for the purpose of the intended use. If, during the warranty period, the goods are found to be defective or non-conforming to specification, the Supplier shall promptly rectify the defect. If the defect is permanent then at the choice of the Buyer the Supplier will either replace the item at their cost or reimburse the Buyer.
- 11) **Inspection and Test:** The Supplier must inspect the goods prior to dispatch to ensure conformance to specification and/or any other provisions of the contract. The Buyer reserves the right to inspect the goods for compliance with specifications and provisions of the contract. If, in the Buyers' opinion, the goods and/or services do not comply with the specification, the Buyer will inform the Supplier in writing. In such a case the Supplier shall take the necessary action to ensure compliance, liability for any additional cost incurred for rectifying compliance will rest with the Supplier.
- 12) **Changes:** The Buyer reserves the right to make reasonable changes at any time to the specification, drawings, plans, quantity, packing instructions, destination, or delivery instruction. If any such change affects the price of goods or performance of service the Supplier and Buyer may negotiate an equitable adjustment to the contract, provided that the Supplier claims for adjustments in writing to the Buyer within 30 days from being notified of any change.
- 13) **Export Licence:** If export licenses are required for the goods, the Supplier is responsible for obtaining that license.
- 14) **Payment Terms:** Unless otherwise agreed, payment terms will be net 30 days from receipt of a correctly prepared invoice.

ESSENTIAL REQUIRED DOCUMENTS

The tenderer must attach the following documents to the tender to be submitted;

1. Business registration certificate
2. PIN no
3. Proof of similar assignments completed

NB Quotation to be filled as per the specification given